

**Beaver Dam Unified School District  
Board of Education Minutes**

**Planning Committee Meeting**

**May 18, 2015**

A meeting of the Planning Committee of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center at 6:30 p.m. Board members present: Bev Beal-Loeck, Jim Jansen, Marge Jorgensen, John Kraus, Jr., Laura Lerwick, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. Administration present: Bob Avery, Director of Business Services, Sandra Garbowicz, Director of Teaching and Learning, and Melissa Gehring, Director of Athletics and Activities.

Ms. Gehring presented information on replacing the existing scoreboards for the varsity competition fields. The current scoreboards were acquired as early as 1980 and obtaining replacement parts is proving to be difficult. The athletic boosters are willing to contribute \$10,000 to the cost. In addition, the district has received a donation from the Arthur Heimler estate that is intended for athletics. The two proposals are to either go state of the art (more expensive, particularly for the stadium), or replace the existing with a modern like product (less expensive). The committee was supportive and encouraged Ms. Gehring to continue to pursue this, including entering into discussions with other organizations and even businesses to sell ad space.

Mr. Avery reviewed the safety and security key performance objective (KPO) report developed by a team of administrators. The report identified four phases for implementation, with phase I costing \$48,000 and phase II \$135,000. Included in the 2015-16 budget is \$50,000 for implementation. The options are to purchase phase I only this summer or, acquire the materials and services necessary to implement phases I & II through lease purchasing. At a 4% interest rate, the cost would be \$38,000 for five years. Consensus among committee members was to implement phases I & II. Mr. Avery will work with the team on developing an implementation plan.

Mr. Avery reported that adjustments to the 2015-16 budget are still being implemented and no new information was available at the meeting. He will notify board members as new information is made available. He reviewed the budget timeline, with the Board adopting a preliminary budget in June, endorsing a budget for publication in July, and the Annual Budget Hearing on August 10<sup>th</sup>. At the Board meeting that same night, the Board will formally adopt the budget and certify the tax levy as well as approve the cash flow borrowing documents for 2015-16. The Board will need to amend, by  $\frac{2}{3}$  vote, the budget and recertify the tax levy in October after revenue limits and state aid are finalized.

Mr. Avery presented a report prepared by he and Mr. Buchholz, Coordinator of Buildings and Grounds, outlining the results of the Request for Proposal (RfP) for trash removal services, including recycling. Waste Management (WM) and the incumbent, Advanced Disposal (AD) are the two area vendors. The proposal from WM was \$38.63/month less, but the District has been very happy with the service it has received from AD. Therefore the recommendation is to retain AD for 2015-16. The committee supported this recommendation.

A community engagement timeline prepared by Mr. Vessey for the high school facility needs study was presented. The timeline is from May 2015 through January 2016 and includes any potential projects that result from the process. This will include an Advisory Council, which will include community members.

The next Planning Committee meeting is scheduled for June 15<sup>th</sup>.

Minutes submitted by John Kraus, Jr., Committee Chair.